



2018-2019 Verification Worksheet **Independent Student**

Mail to: SVC Financial Aid Office, 300 Fraser Purchase Road, Latrobe PA 15650-2690. Fax 724-805-2953

Student Name: _____ **Student ID/last four of SSN:** _____

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification". In this process, Saint Vincent College is required to compare information from your FAFSA with your and your parent(s)' 2016 IRS Tax Return Transcripts and this form. **Federal aid cannot be awarded until the verification process has been completed.**

A. Family Information

List the people in your household between July 1, 2018 and June 30, 2019 including:

- Yourself and your spouse (if applicable)
- Your children if you will provide more than half of their support
- Other people if they now live with you and you will provide more than half of their support

Write the names of all household members in the area below. Also write in the name of the college for all household members who will be attending college between July 1, 2018 and June 30, 2019. If more space is needed, please attach a separate page with the student's name and ID Number at the top.

Full Name	Age	Relationship to student	Last 4 digits of SSN	College Attending (if at least half time)
		Self		Saint Vincent College

Indicate your *current* marital status:

Never married Married/Remarried Divorced/Separated Widowed

Date of Marital Status: ___ / ___

B. Student's Income Information to be Verified

The student and spouse (if applicable) must complete this section.

_____ Check here if the student/spouse has used the IRS Data Retrieval Tool to transfer tax information into the FAFSA.

_____ Check here if the student/spouse is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA, and will submit to the school 2016 IRS Tax Return Transcripts. **Go to www.irs.gov, click "Get My Tax Record", request a Tax Return Transcript.**

_____ Check here if the student/spouse did not work and had no income in 2016. You must submit a Verification of Non-Filing Letter. To do so, complete and submit the 4506-T form to the IRS. They will then send you the Verification of Non-Filing Letter which you must submit to the financial aid office.

_____ Check here if the student/spouse earned income but did not file and was not required to file. If you worked but were not required to file, you must submit 2016 W-2(s) and the Verification of Non-Filing Letter. To do so, complete and submit the 4506-T form to the IRS. They will then send you the Verification of Non-Filing Letter which you must submit to the financial aid office.

D. Sign this Worksheet By my signature I certify that all of the information reported on this form is complete and correct.

Student Signature

Date

Spouse Signature

Date

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