

Improve Your QuickBooks Skills

QUICKBOOKS® ADVANCED
Full Day – In Depth

Tuesday, June 13, 2017

Program: 9:00 a.m. – 3:30 p.m.

Location: Saint Vincent College



This seminar is intended for individuals who are familiar with QuickBooks® and have used it in the past but would like to become more proficient in its various capabilities.

Highlights:

- **Inventory**
- **Time & Billing**
- **Company File Set Up & Preferences**
- **Adjustments and Year End Procedures**
- **Sales Tax Payable**
- **Payroll Set Up**
- **Payroll Processing**

Fee: \$ 95 per person; lunch included.

Payment By: Visa, MasterCard, Check or Cash

Pre-Registration Required.

For Additional Information or to Register:

Phone 724-537-4572 or Email sbdc@stvincent.edu

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